

ORDINANCE No. 52

1. **Course Title** Post Graduate Diploma in Computer Applications (PGDCA)
2. **Name of Faculty** School of Engineering and Technology
3. **Duration of the Course** Minimum 1 Year (2 Semesters)
Maximum 2 Years (4 Semesters)
4. **Minimum Eligibility** Candidates who have passed Bachelor degree in any branch.

and

Candidates should have secured at least 50% marks or an equivalent grade point in the aggregate in case of General category applicant and 45% marks or an equivalent grade point in the aggregate in case of Other Backward Classes (OBC) / Scheduled Caste (SC) / Scheduled Tribe (ST) category applicant in their qualifying examination.
5. **Admission Procedure** On merit, on the basis of the qualifying examination / entrance examination by following norms of the concerned regulatory body UGC and approved by Admission Board of the ITM University.

The Reservation of SC, ST, OBC and Physically handicapped shall be as per rules of State/Central Govt. and Regulatory Body.

Admission will be as per the norms of Government of M. P., Department of Higher Education.
6. **Total Seats** Decided by Admission Board of the ITM University as per the norms of the concerned regulatory body UGC and subject to revision time to time.
7. **Examination** Examination will be conducted as per the appropriate statutes and ordinance in this respect. The scheme of the examination, promotion to subsequent semester and course of studies shall be as per the recommendation of the concerned board of studies with due approval of Academic Council. For matters not covered in this ordinance General rules and regulations shall be applicable. For all the matters, the decision of the Board of Management shall be binding.

V.A.

8. Eligibility for Course

A student shall be declared to be eligible for the award of the Post Graduate Diploma in Computer Applications if he/she has:

- a) registered and successfully completed all the core courses and project;
 - b) successfully acquired the minimum required credits as specified in the curriculum of his / her study within the stipulated time;
 - c) secured a CGPA of 5.0;
 - d) no dues to the University, Hostel, Libraries, NCC/NSS/NSO, etc.
- and
- e) no disciplinary action is pending against him/her.

9. Attendance Requirement

A candidate must have at least 75% attendance. On medical grounds it may be relaxed as admissible within applicable regulations.

10. General Instructions & Provisions

For matter not covered in the specific ordinance, general rules and regulations of ITM University regarding specific courses are applicable. In other matters, Board of Management of the ITM University shall be competent to take any decision.